

**SALEM SCHOOL DEPARTMENT
SALEM, MASSACHUSETTS**

March 1, 2010

SUPERINTENDENT'S BULLETIN #21

To All Salem Public Schools Employees:

SALEM HIGH SCHOOL/SALEM PREP PROGRAM

Special Education Paraprofessional – 6Hrs/Day @ \$13.37/Hr - Associates Degree required or Para Pro test, Work Keys test or 48 college credits required

Please send letter of interest to: Ms. Jeanine D'Entremont, Human Resources, 29 Highland Avenue, Salem, MA 01970

Transportation Department:

(3) School Bus Attendants - 5 Hours/day 5 days a week @ \$11.53/HR - Must have or be willing to obtain CDL license with Passenger endorsement and a school bus drivers license.

Please submit letter of interest to: Ms. Jeanine D'Entremont, Human Resources, 29 Highland Avenue, Salem, MA., 01970

All-city Elementary Chorus Director

Responsibilities include :

directing 10 weekly 1 - 1 1/2 hour All-city Elementary Chorus rehearsals January through March
selecting repertoire for the All-city Elementary Chorus
conducting the All-city Elementary Chorus in the All-city choral concert and other events as needed
assisting All-city Elementary Chorus assistant director in rehearsal set-up

Requirements:

Certified Music Teacher

Stipend: \$500

All-city Elementary Chorus Assistant Director/Manager

Responsibilities include :

attending All-city Elementary Chorus rehearsals and concerts, assisting the Director during the same and organizing rehearsal set-up
coordinating recruitment with Salem Public Schools Music Teachers and Principals
coordinating attendance and communication and serving as liaison to individual schools
producing concert programs and personnel lists
directing rehearsals as needed in the absence of the Director

Requirements:

Certified Music Teacher

Stipend: \$500

All-city Elementary Chorus Accompanist

Responsibilities include:

accompanying All-city Elementary Chorus in 10 weekly 1 - 1 1/2 hour rehearsals January through March
accompanying All-city Elementary Chorus in the All-city choral concert and other events as needed
assisting the Director and Assistant Director in rehearsals

Requirements:

Experience as accompanist and advanced piano sight reading skills required

Attendance at all rehearsals

Stipend: \$500

Please submit letter of application to: Alyce Davis, Assistant Superintendent, 29 Highland Avenue, Salem, MA 01970 by March 11, 2010.

