

SALEM SCHOOL DEPARTMENT
SALEM, MASSACHUSETTS

February 12, 2010

SUPERINTENDENT'S BULLETIN #17

To All Salem Public Schools Employees:

Professional Development Opportunity in Technology in Instruction

Application Deadline Date: February 26, 2010

Each session is limited to a minimum of 5 and a maximum of 15 participants.

Attached please find professional development sessions created for educators. Descriptions are contained within each offering. On the form attached, choose ten hours of training based on your interests and the dates and times that fit into your schedule. The [Customized Professional Development Form](#) can be completed electronically or by hand (attached). If interested, please complete the enclosed form and e-mail to carolyntownsend@salemk12.org or send to Carolyn Townsend at Collins Middle School, Department of Information Systems, Room 117 by **February 26, 2010**.

Upon completion of this training, you will be eligible to receive PDPs or one (1) in-service credit.

Requirements for PDPs:

1. Complete the [Participant Professional Development Proposal Form](#) prior to the start of professional development.
2. Must attend ten (10) hours of training.
3. Create a standards-based lesson in your content area using at least one of the resources presented in your customized professional development. Submit the lesson to your principal as well as your instructor within two weeks of the end of your professional development.
4. Complete [Faculty Instructional Technology \(FIT\) Plan](#) during last session of professional development.

Requirements for one (1) in-service credit:

1. Complete the [Participant Professional Development Proposal Form](#) prior to the start of professional development.
2. Must attend ten (10) hours of training.
3. Create a standards-based lesson in your content area using at least one of the resources presented in your customized professional development. Submit the lesson to your principal as well as your instructor within two weeks of the end of your professional development.
4. Complete [Faculty Instructional Technology \(FIT\) Plan](#) during last session of professional development.
5. Implement the lesson into classroom instruction.
6. Share your lesson and a reflection of your results of the implementation of this lesson into classroom instruction at a school-based faculty meeting.
7. Have principal provide commentary and sign FIT Plan after presentation.

Customized Professional Development

Name:	School:
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(Please insert your name and school above.)

Session Title	Hours	Date/Time	Location	Total Hours of Custom PD
<p><i>Kidspiration is the visual way to explore and understand words, numbers and concepts. It uses the proven principles of visual learning and:</i></p> <ul style="list-style-type: none"> - strengthens reading and writing skills - builds conceptual understanding in math - develops students' thinking skills across the curriculum. <p><i>This workshop is broken into 2 sections that must be taken in sequence.</i></p>				<p>Choose 10 hours from the choices given to build your customized learning experience.</p>
Kidspiration I	2	Saturday, March 6 8:00am-10:00am	TBD	
Kidspiration I	2	Monday, April 5 3:00pm-5:00pm	TBD	
Kidspiration II	2	Saturday, March 6 10:00am-12:00pm	TBD	
Kidspiration II	2	Wednesday, April 7 3:00pm-5:00pm	TBD	
<p><i>Create a classroom webpage to assist parents and students:</i></p> <ul style="list-style-type: none"> - provide reminders about projects and homework - showcase student work - post documents and papers from classroom projects <p><i>This workshop is broken into 2 sections that must be taken in sequence.</i></p>				
Web Page I	2	Saturday, April 10 8:00am-10:00am	TBD	
Web Page I	2	Tuesday, April 13 3:00pm-5:00pm	TBD	
Web Page II	2	Saturday, April 10 10:00am-12:00pm	TBD	
Web Page II	2	Thursday, April 15 3:00pm-5:00pm	TBD	
<p><i>Integrate timelines across the curriculum with Tom Snyder Production's TimeLiner.</i></p>				
Timeliner	2	Saturday, March 27 8:00am-10:00am	TBD	
Timeliner	2	Monday, March 29 3:00pm-5:00pm	TBD	
<p><i>Learn more about how Brainpop can support all areas of your curriculum and create a curriculum map of movies that you can instantly implement in your instruction.</i></p>				
Brainpop	2	Monday, March 15 3:00pm-5:00pm	TBD	
Brainpop, Jr.	2	Wednesday, March 17 3:00pm-5:00pm	TBD	
<p><i>Each teacher will complete the Faculty Instructional Technology Plan (FIT Plan). The FIT Plan describes how the resource is integrated into the lesson plan. The FIT Plan will indicate the classroom instruction that has been modified by the additional integration of new technological resources into instruction.</i></p>				<p>Please choose one of the following choices as the FIT Plan is mandatory.</p>
FIT Plan	2	Saturday, March 27 10:00am-12:00pm	TBD	
FIT Plan	2	Tuesday, March 30 3:00pm-5:00pm	TBD	
FIT Plan	2	Thursday, April 1 3:00pm-5:00pm	TBD	
			TOTAL	0