

ADMINISTRATION **2000**

SUPERINTENDENT OF SCHOOLS 2100

ADMINISTRATIVE REPORTS 2110

The School Committee will occasionally require reports from the superintendent concerning conditions and needs of the schools.

School building administrators and management teams will be required to keep such records and make reports as the superintendent may direct or require.

Upon receipt of the superintendent's reports, the committee will take steps to appraise the effectiveness with which the schools are achieving the educational purposes of the school system.

Because statistical information often has a time value, each administrator will give careful consideration to all procedures related to reports, accounting and general business matters that are required for the administration of the school program. Administrators will make accurate and prompt return on scheduled dates of all statistical and other information required.

Reviewed: December 2016