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## Application for Student Bus Transportation

### APPLICATION FOR BUS TRANSPORTATION for the 2021-2022 SCHOOL YEAR

Please fill out a separate application for each student.

All Bus Applications must be returned to the Transportation Office by June 1, 2021 with a deposit (If applicable) of \$100.00 per rider.

FINAL Payment Due on June 21, 2021

Please make check payable to Salem Public Schools. Mail to Salem Public Schools, Transportation Office, 29 Highland Ave, Salem, MA 01970

### **SALEM PUBLIC SCHOOLS TRANSPORTATION INFORMATION**

#### **NO FEE TRANSPORTATION**

NO fee transportation will be provided for students at the following distances:

Grades K-2: Who live 1 or more miles from their enrolled school

Grades 3-5: Who live 1.5 or more miles from their enrolled school

Grade 6: Who live 2 or more miles from their enrolled school

#### **PAID TRANSPORTATION**

Transportation will be provided, **if space permits**, for a fee for the following distances:

Grades 3-5: Who live over 1 mile but less than 1.5 miles away from their enrolled school

Grades 6: Who live over 1 mile but less than 2 miles away from their enrolled school

Grades 7-12: Who live over 1 mile away from their enrolled school

Hardship applications will be available for you to apply for a reduced fee or free transportation. **NO APPLICATION FEE WILL BE REDUCED** unless a hardship application is completed, and proper documents are returned to the transportation office. You will be contacted by the transportation department directly if you need this option and indicate this in the below application.

#### **PAYMENT**

Payment must be made in full. ROUND TRIP PAYMENT (to and from school) is \$250.00 per student with a family cap of \$400.00. ONE WAY TRIP PAYMENT (home to school or school to home) is \$150.00. Full payment is due on or before June 21, 2021 to reserve transportation. **Applications received or incomplete after June 21, 2021 will be processed after the first week of school. Acceptable forms of payments are: Personal checks, Bank checks/Money Orders, or Cash.** Credit Card payments are not accepted.

#### **BUS PASSES**

Bus passes will be mailed to the student's address on file before school starts, all students will need to present their bus pass on the first day of school and every day after. There will be a fee of \$5.00 (Grades K-5) and \$10.00 (Grades 6-12) for a replacement pass. **Students will not be allowed on a bus without a bus pass.**

#### **SCHOOL BUS STOPS**

Buses pick students up at common bus stops. Each bus pass will have the bus stop and bus arrival time printed on the pass. Bus drivers are not permitted to make any changes, additions, or deletions to any bus stops. **All kindergarten and first-grade students must be met and taken from the school bus by a parent/guardian or adult that has been authorized by the child's parent/guardian.**

**Student Name**

**Student ID# if known**

**Student Grade Level**

**Student School**

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Please choose your student from the drop-down menu and answer the following questions.

**Address \***

**Day time telephone number \***

**Name of person completing this form \***

**Emergency Contact name and phone number \***

**Please select ONE \***

- Round Trip
- Morning Only
- Afternoon Only

**Drop off location (if different from your home address)**

**If payment is required for your student, will you need financial assistance to pay the fee?  
(Transportation will contact you directly)**

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- Yes
- No

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### Salem Public Schools Transportation Protocols

Student safety is our highest priority. In order to maintain a safe environment for your child and other children riding the school bus, the Student Bus Policy is always in effect when students are on the bus. Behavior issues will be dealt with in accordance with school policy.

All school rules and expectations remain in effect for students when riding the school bus. We require the following:

- \* Students cooperate with and are respectful to the bus driver at all times.
- \* Students remain seated throughout the bus ride.
- \* Students must be respectful to each other, keeping their hands and belongings to themselves.
- \* No food, gum, or beverages can be consumed during the bus ride unless it is a medical necessity.

In addition, for the 2021-22 School year, the following protocols will be in place:

- \* All students will be required to wear a mask on the bus.
- \* Students may not ride the bus if they are displaying any symptoms of illness, or if anyone in their household is ill.
- \* Students will be required to use hand sanitizer as they board the bus.
- \* Students will be required to sit alone, and in the seat assigned.

The principal or assistant principal may discipline students for unacceptable behavior on school buses as follows:

- \* Verbal warning
- \* Written warning
- \* Temporary loss of bus privileges
- \* Indefinite loss of bus privileges

Because the nature of misbehavior may vary greatly, the principal may use the above disciplinary measures in any order.

To ensure the safety of all students, the district reserves the right to monitor buses by use of surveillance video. Videos will only be monitored in the case of an incident by the school principal and or district administration and will remain property of the Salem Public Schools. By signing below I acknowledge and agree to these protocols.

- I understand and agree to follow the terms and conditions described above.
- I assert that I DO NOT AGREE with the terms and conditions described above.

**Parent/ Guardian Name**

**Parent/ Guardian Email**

**Parent/ Guardian Phone**

*Information entered on this form will be visible to the post admins and ParentSquare admins*

**Signature**

**Date**

<input type="text"/>	<input type="text"/>
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